**Position: Natural Resource Manager for the American River Parkway Foundation**

* + Summary  
    The principle purpose of this position is to serve as primary specialist staff person in the planning, programming, and implementation of management program activities involving land, trails, recreational activities, water resources and special uses.

The American River Parkway Foundation seeks candidates with strong technical, organizational, social, and project management skills for a Natural Resource Specialist position. In collaboration with other staff and under the direction of the Executive Director, the NRS will develop, analyze and act on data in support of Parkway Foundation planning and prioritization needs; oversee and manage relational spatial and non-spatial databases; develop reports, maps, and other planning documents; perform GIS analysis and mapping; procure professional consultant services; develop and follow through on grant proposals; lead Parkway Foundation stakeholder and volunteer meetings and provide professional assistance to committees of the Parkway Foundation.

The ideal candidate will be a team player and a strategic problem solver with the ability to identify opportunities for improving processes and procedures to enhance organizational efficiency and effectiveness. Additionally, the ideal candidate will possess:

* A passion for conserving natural and parkway land for future generations combined with 5 - 10 years experience working with public agencies and non-profit organizations in land conservation, land use planning, and or natural resource conservation
* Positive leadership, mentorship, and communication skills to work effectively with internal and external partners and the community
* An understanding of emerging policy issues affecting land conservation, including land use, habitat protection, water quality and quantity, recreation and climate change
* Experience with grant funding programs, policy and legislation
* Experience with procurement and contracting processes
* The ability to make effective and engaging presentations before boards committees and citizen’s groups.
* Analyze the effects of management activities on natural resources for environmental assessments.
* Provide advice on various types of recreation programs such as recreation activities, historical trails, construction and maintenance of infrastructure and development of recreation management plans.

Qualifications:

* Degree from accredited college.
* At least 5 years of experience sufficient to demonstrate that the applicant possess the knowledge, skills and abilities required to perform work
* Experience with working with volunteers.
* California driver’s license and reliable transportation.
* Able to work occasional weekends and evenings.
* Strong verbal and written communication skills.
* Herbicide application permit

Salary: $65K - $85K commensurate with proven experience.

To apply: Please send a resume and cover letter to:

Dianna Poggetto

ARPF

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Deadline for applications is August 23, 2019