**Restoration Field Manager (Full-time, Exempt)**

**Organization:** Solano Resource Conservation District (Solano RCD) is a special district to the State of California who works closely with a variety of local and regional partners to restore and protect Solano County watersheds through strategic restoration activities, water education and outreach programs, and by offering conservation planning and watershed coordination services to local residents and landowners. Solano RCD staff and its Board of Directors strive towards excellence, equity, collaboration, and appreciation in the work performed and welcomes candidates who share these same values.

**Position Summary:** The employer is the Board of Directors of the Solano Resource Conservation District, and day to day supervision will be by the Executive Director. The title of the position is Restoration Field Manager. The position is a full-time exempt position with medical, dental and vision benefits. Up to 10% matching retirement benefits are available upon completion of a six (6) month probationary period. Employment at the SRCD is employment at-will. Employment at-will may be terminated with or without cause and with or without notice at any time by the employee or the District.

**Location:** This position is located in the shared Dixon RCD/Solano RCD office in the City of Dixon in Solano County California.

**Duties and Responsibilities:** Applicant will work under the direction of the Executive Director and in coordination with Project Managers to implement multiple habitat restoration and water quality improvement projects throughout Solano County. Projects include restoring wildlife habitat in riparian areas and open space parks, planting hedgerows and vegetated canals on farmland edges, excluding livestock from waterways, conducting invasive weed control, and working with landowners and agencies on water quality monitoring and improvement projects.

Applicant must be able to work as a team member and also independently at project sites. To perform the assigned duties, the employee will be required to work a mixture of hours in the field and in the office. The regular work week will be 8 hour days Monday through Friday, often with early morning starts and occasionally with evening or weekend obligations.

Specific responsibilities and approximate time allocations are as follows:

* 10% - Develop the RCD’s field work schedule each week. Work with the RCD’s Project Managers and Deputy Executive Director to assess field work priorities each week. Assign teams that may include Restoration Technicians, Project Managers, and contracted field crews to complete field work priorities. As part of this responsibility, the Restoration Field Manager should expect to field calls and texts throughout the week from various RCD employees as the team communicates to ensure that field work priorities are met.
* 5% - Work with the Executive Director to provide day-to-day supervision of field staff.
* 20% - Oversee and maintain the RCD’s nursery facility and restoration equipment. Typical work includes coordinating/conducting routine facility maintenance (irrigation repair, minor construction) as well as coordinating/conducting regular maintenance for the RCD’s restoration equipment (trailers, ATVs, boom sprayers, weed wackers, chainsaws, etc.).
* 5% - Develop and implement an equipment safety training program to ensure that all Project Managers and Restoration Technicians safely operate the RCD’s restoration equipment.
* 60% - Participate in restoration field work as part of a team of RCD employees. Typical work includes mowing and applying herbicides to control invasive weeds, propagating and planting native plants, installing and operating irrigation systems, and working with contracted field crews.
* Other duties as assigned by the Executive Director or Deputy Executive Director.

# Qualifications:

A Bachelor’s degree from an accredited college or university in Ecology, Agriculture, Biology, Environmental Science or a related field of study is preferred, but not required.

Experience with the mechanics and maintenance of typical restoration equipment (trailers, ATVs, zero turn mowers, boom sprayers, brush cutters, chainsaws, etc.) and the knowledge necessary to ensure they are safely maintained and operated is required. Carpentry and/or electrical skills are also preferred.

Experience trailering equipment using a variety of large and small trailers is required.

Experience operating a variety of equipment, such as ATVs, zero turn mowers, small tractors, bobcats, and/or forklifts, is required.

Experience working with wildland weed populations is preferred and possession of a Qualified Applicator’s Certificate will be required within 3 months of start of employment.

Experience working with native plants and nursery facilities and knowledge of common California native plants is preferred.

Experience working with field crews in a supervisory capacity is preferred.

Applicant must have the ability to lift up to 50 pounds. Applicant must have the ability to operate ATVs, mowers, and weed wackers and to spray herbicides with backpack and boom sprayers. Applicant must have the ability work outdoors in wildland settings, which may include exposure to insects and wildlife, temperature extremes, and inclement weather.

Applicant must be a team player, with an ability to work with staff, board members and local landowners who have a diverse range of backgrounds, motivations and interests.

Applicant should have strong organizational skills and the ability to use common Microsoft Office programs, including Excel, Word and Outlook.

Applicant must have a valid driver’s license and personal automobile liability insurance may be required.

# Compensation: Salary range of $57,000 - $75,000 per year, depending upon experience.

**How to Apply:** Open until filled, but for priority consideration, please submit your application by September 25, 2020. E-mail resume and cover letter to [caitlyn.morrissey@solanorcd.org](mailto:caitlyn.morrissey@solanorcd.org)

All applications must include the following:

* Brief cover letter explaining your interest(s) in this position and how it relates to your knowledge, experience, and career plans
* Resume
* Contact information for at least three professional references
* Please compile all application materials (cover letter, resume, references) into a single document and title the document with your name.

**Equal Employment Opportunity:** Candidates will be evaluated without discrimination for any non-merit reason such as race, color, religion, age, sex, national origin, politics, marital status, or physical handicap.