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Park Ranger Trainee for the Marin Municipal Water District

SALARY	\$31.54 - \$37.58 Hourly \$5,467.00 - \$6,514.00 Monthly	LOCATION	Corte Madera, CA
JOB TYPE	Client Full Time	JOB NUMBER	06-2023 PRT
DEPARTMENT	Marin Municipal Water District	DIVISION	Marin Municipal Water District
OPENING DATE	07/14/2023	CLOSING DATE	7/28/2023 11:59 PM Pacific

Position Description

Are you looking for a way to have a positive impact in the community in which you work? Are you hardworking, accountable, and eager to learn? Are you interested in working outdoors and with the community? If this sounds like you, the Marin Municipal Water District is looking to fill the position of Park Ranger Trainee. This position offers an opportunity to work on the beautiful Mount Tamalpais Watershed and to learn valuable skills relating to wildland firefighting, search and rescue, and natural resources management.



THE POSITION

The Park Ranger Trainee is a training-level position in the Park Ranger class. The Ranger Trainee works under close supervision, supporting fulltime Park Rangers by performing general and non-law enforcement duties while learning the job of a Ranger. Trainee will also perform wildland firefighting and first aid. The District will require the trainee to earn a National Wildfire Coordinating Group (NWCG)/ California Incident Command Certification System (CICCS) Firefighter Type 2 certification and public safety first aid training within 12 months of date of hire. The Park Ranger Trainee will work closely with other Rangers to gain the necessary skills to earn the required certifications.

TERM OF POSITION

This position is limited to three (3) years with intent of qualifying the candidate to advance and fill any vacant fulltime Ranger position that may occur. If the candidate is offered a fulltime position, the term may be extended for one year while the candidate completes State of California Commission on Peace Officer Standards and Training (P.O.S.T.) approved Basic Academy at the District's expense.

Candidates that advance to a Ranger position must be able to successfully pass a background check including a Polygraph or Computerized Voice Stress Analyzer (CVSA) examination and shall include psychological and physical examinations conducted according to P.O.S.T. specifications.

Candidates must be at least 18 years of age.

THE IDEAL CANDIDATE WILL:

- Possess a current and valid California driver's license.
- Be in good physical condition.
- Have an interest in law enforcement.
- Have an interest in the outdoors and natural resources protection.
- Like hiking, working, and being outdoors and be comfortable patrolling on a bike.
- Assist and work with the public.
- Like teamwork and being part of a group.
- Be willing and able to be self-sufficient and work by themselves at times.
- Be willing to learn wildland firefighting and response to wildfire incidences.
- Be willing to learn and administer first aid.
- Be willing to assist and help other MMWD divisions and workgroups.
- Work with other agencies in a professional manner.
- Be comfortable working with hand and power tools.
- Must be available to work nights, weekends, and holidays.
- Have good writing skill to prepare reports.

COMPETENCIES

Adaptability and Flexibility - Can shift gears comfortably and reprioritize work as needed

Communication - Effectively conveys and exchanges thoughts, opinions, and information verbally and in writing

Customer Service - Maintains on-going client relationships

Decision Making - Uses effective approaches for choosing a course of action and developing appropriate solutions within documented organizational procedures

Interpersonal Relations - Builds relationships based on mutual trust and respect

Problem Solving - Identifies and defines problems and implements solutions

Reliability and Commitment - Shows commitment, dedication, and accountability in one's work and follows through on all projects, goals, and aspects of one's work

Safety - Complies with safety regulations and helps to promote safety consciousness and well-being

Time Management - Plans and executes plans for events, tasks, and processes in an efficient manner

ABOUT THE CLIENT

Chartered on April 25, 1912, the Marin Municipal Water District is the first municipal water district in California. Prior to that, water in central and southern Marin had been provided by several small, private companies, many of them subsidiaries to local real estate developers. Recognizing the critical importance of reliable water service, the community came together to create a publicly owned and managed water system. Our proud history is what drives our work, and it is at the heart of our mission: to manage our natural resources in a sustainable manner, and to provide you with high-quality water at a reasonable price. Today, we serve more than 191,000 people in central and southern Marin. We are proud to provide 100 percent locally sourced drinking water. About 75 percent of our water supply comes from our reservoirs on Mt. Tamalpais and in west Marin, with the remaining supply coming from neighboring Sonoma County's Russian River water system. Our local water supply means you can be sure your water is clean, fresh, and sustainably sourced.

Examples of Duties

To view the full job description, click [HERE](#) (Download PDF reader)

Typical Qualifications

QUALIFICATIONS

Knowledge of:

- Basic mathematics
- Proper spelling, grammar, punctuation, and writing practices
- Methods of routine recordkeeping
- Relevant safety precautions and procedures

Ability to:

- Read and understand departmental policies, rules, instructions, laws, ordinances, and general literature pertaining to District Watershed lands and law enforcement activities
- Use hand and power tools including chainsaws.
- Analyze and interpret legal codes and ordinances
- Adopt quick, effective, and reasonable courses of action, giving due regard to surrounding hazards and circumstances of each situation
- Develop keen powers of observation
- Obtain information through interview and interrogation
- Understand and follow written and oral direction
- Keep accurate records and prepare clear, concise, and understandable reports
- Make arithmetical computations rapidly and accurately
- Establish and maintain effective working relationships as necessitated by work assignments
- Read, write, and speak English at a level necessary for satisfactory job performance

Training and Experience: *Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:*

Training

May be assigned to complete the following training:

- Marin County Search and Rescue Boot camp
- Introduction to Incident Command System
- Human Factors in the Wildland Fire Service
- Firefighter Training
- Introduction to Wildland Fire Behavior
- Introduction to the National Incident Management System (NIMS)
- Wildland Fire Chainsaw
- National Association for Interpretation's Certified Interpretive Guide
- California Public Safety First Aid (PSFA)

Education

Completion of the twelfth grade or its equivalent

Experience

One year of work experience that includes public contact and an interest in working outdoors

Licenses and Certifications

Possession of a valid California Driver's License

Please note... to advance to a Ranger position, the candidate must be able to successfully pass a background check including a Polygraph or Computerized Voice Stress Analyzer (CVSA) examination and shall include psychological and physical examinations conducted according to P.O.S.T. specifications.

Supplemental Information

BENEFITS

Salary range for the Park Ranger Trainee: \$5,467 - \$6,514 per month

- **Retirement** – The District participates in CalPERS, with Social Security. Benefit is 2.7% @ 55 for classic members and 2% @ 62 for new members as defined by PEPRRA, subject to the limitations set by PERS. Employee pays the employee portion.
- **Health Insurance** – The District provides health insurance plan options and provides premium coverage for a portion of the employee plus one dependent.
- **Dental/Vision Insurance** – The District provides dental coverage to employees and dependents, and vision coverage for the employee.
- **Deferred Compensation Plan** – Optional enrollment in a pre-tax payroll-deducted 457 plan.
- **Long Term Disability Insurance** – The District provides coverage.
- **Life Insurance** – District provides \$25,000 of coverage.
- **Vacation Leave/Sick Leave/Holidays** – The District offers generous vacation benefit beginning at an accrual of 3.08 per pay period; and sick leave at 15 days accrual of each year. In addition, 11 paid holidays and up to 2 floating holidays per year.

Click [HERE \(Download PDF reader\)](#) for additional benefits information.

SELECTION PROCESS:

Applications must be submitted on-line through this applicant tracking system. Materials must be complete and clearly indicate the candidate meets the minimum qualifications. Incomplete, late, emailed, and faxed applications are not accepted. Resumes are not considered in lieu of the required employment application.

Certificates, resumes, and/or cover letters must be uploaded with your application through this applicant tracking system.

All statements made on the application, resume, and supplemental materials are subject to verification. False statements may be cause for immediate disqualification, removal from eligibility list, or discharge from employment.

The deadline to apply is July 28, 2023, at 11:59 PM PST

Appraisal Process – (Pass/Fail) After the closing deadlines, applications will be screened in relation to the criteria indicated in this announcement.

Minimum Qualification Assessment - (Pass/Fail) All completed applications and supplemental questionnaires will be reviewed and assessed for each applicant's ability to meet the minimum work experience, training, and education qualifications.

Online Skills Assessment – (Pass/Fail) An Online Skills Assessment may be used to evaluate candidates' knowledge, skills, and abilities for the position. The Online Skills Assessment will be conducted via a video conference platform.

Remote Screen Interview – (100%) Candidates who pass the Minimum Qualification assessment may be invited to a Remote Screen Interview to evaluate training, experience, and other job-related qualifications for the position.

Successful candidates will be submitted to the Marin Municipal Water District for further consideration and an onsite Hiring Interview.

All communication and notices will be sent via email. Additional inquiries about the position may be directed to aniewald@rgs.ca.gov.

Neither Regional Government Services nor the Marin Municipal Water District are responsible for failure of internet forms or email in submitting your application. Candidates who may require special assistance in any phase of the application or

selection process should advise Regional Government Services (RGS) by emailing aniewald@rgs.ca.gov.

The Marin Municipal Water District is an Equal Opportunity Employer

Agency

Regional Government Services

Address

View Job Posting for Agency Information

., California, 93924

Phone

1-650-587-7314

Website

<https://www.rgsjpa.org/>

Park Ranger Trainee for the Marin Municipal Water District Supplemental Questionnaire

*QUESTION 1

Please indicate the highest level of education you have completed

- Less than High School diploma or GED.
- High School diploma or GED.
- Some College coursework.
- Associate's Degree.
- Bachelor's Degree or higher.

*QUESTION 2

Please indicate the field of study for your degree and/or college coursework. Or, tell us about experience you have gained that relates to the Ranger Trainee Position such as outdoor educational experiences or trainings. Mark N/A if not applicable.

*QUESTION 3

How many years of experience do you have in performing increasingly responsible experience in customer service, community outreach, education, or a related field. Please make sure the years of experience indicated are also reflected in your application work history.

*QUESTION 4

Are you currently in possession of a valid Class C Driver's License?

- Yes
- No

*QUESTION 5

Acknowledgement: I understand this job is subject to the following environmental conditions: Office and field environment; working in and around water; exposure to all types of weather and temperature conditions; exposure to poisonous plants; animals, and/or insects; working closely with others and working alone; irregular work hours; atmospheric conditions, slippery and uneven conditions.

- Yes
- No

***QUESTION 6**

Acknowledgement: I understand this position is a 3-year term and that to advance to a fulltime Park Ranger, I will be required to complete State of California Commission on Peace Officer Standards and Training (P.O.S.T.) approved Basic Academy, and successfully pass a background check including a Polygraph or Computerized Voice Stress Analyzer (CVSA) examination, and shall include psychological and physical examinations conducted according to P.O.S.T. specifications.

Yes

No

* Required Question