

## LEVEL C EVENT PLANNERS COURSE 30th November 2019 9.30-4.30 approx.

Venue: John O`Leary Centre,

Marquis Drive Visitor Centre, Cannock Chase, WS12 4PW Grid Ref; 003154

Please arrive by 9.15 am. for coffee / tea and introductions for a 9.30  $\,$  start .

Pencil / pen and notebook or paper will be useful.

Please bring your British Orienteering membership number.

Please bring with you:

BOF Rules and Guidelines if you have them all, if not you can download the most significant ones from the BOF website. The ones you really should have copies with you are the Rules themselves, Appendix A (control descriptions), B (course planning) and Guideline A (colour-coded events).

Clothing suitable for a control-taping exercise.

Lunch.

Pre-course work:

It will help you if you have read the following before the course:

BOF Rules: particularly 5, 6 and 8, Appendices A, B, F (environmental good practice) and I (electronic punching)

Recommended reading: Course Planning by Graham Nilsen (available from BOF office, very useful)

I will send out a questionnaire before the course, if you could complete that and bring it with you to the course.

Course tutor; Henry Morgan (POTOC) shenrymorgan@yahoo.co.uk 07910 859932 Brenda Morgan (POTOC)

Course fee; WMOA members paid by West Midlands Orienteering Association. Other Regions, £10 per participant, paid to WMOA.