

President

Chair

Vice Chair

Secretary

Treasurer

**Fixtures Planning**  
Produce the MDOC events calendar

**Fixtures Operations**  
Manage MDOC events

**Mapping & Printing**  
Provide MDOC with maps

**Marketing**  
Create publicity for MDOC Events

**Membership**  
Make everyone part of the Club

**Performance**  
Make MDOC better orienteers

**Tasks**

- To identify the type, number, and dates of MDOC fixtures.
- Update the BOF website
- Obtain permissions and controllers

**Issues**

Decide upon the type of events that MDOC should provide. i.e.

- Traditional forest/ moorland
- (Night) Urban
- Night events
- Awareness/ Recruiting events

Members to include BOF Rep, NWOA Rep,

**Tasks**

- Raise volunteers to Plan and Organise events
- Maintain the Stores
- Manage the Sport Ident IT, i.e. boxes, timing and results

**Issues**

- How to raise the number of qualified volunteers
- Identify the appropriate equipment. i.e. stakes, kites, tents, IT for boxes etc

Members to include Coordinators of Spring, Summer, Urban, NSL etc

**Tasks**

- Maintain a map library
- Procure and maintain maps
- Print maps & control descriptions

**Issues**

- Access to the Club's maps
- Choice of software for mapping
- Map procurement
- Printer hardware

Members to include Printer operators and mappers

**Tasks**

- Advertise MDOC events
- Maintain MDOC website
- Produce and distribute fliers

**Issues**

- The identification and targeting of potential orienteers/members
- Use of Social Media
- Coordination with BOF advertising/ website

Members to include website and social media experts

**Tasks**

- Members directory
- Edit and distribute Newsletter
- Health and Safety
- MDOC kit
- Child Welfare
- Annual social
- Club tent

**Issues**

- Provision of social events
- Use of Social Media
- Promotion of discussions within the club

Members to include Newsletter editor, safety officer and social events person

**Tasks**

- Provide training
- Manage Club Championship
- Organise Relays
- Raise team for Compass Sport Cup
- Manage Badge Certificates

**Issues**

- Training resources - people and equipment
- Training events

Members to include Team Captain, Training Officer, Club Statistician

